

## Finance using Promaster for disability support services

**This course is for Cerebral Palsy Alliance employees**

### Who is this course for?

This support session is for new disability support managers and assistant managers and nominated DSPs.

For more detail see your Learning Journey.

If this course is relevant to your role, but not mandatory, please discuss with and get approval from your manager.

### What content does the course cover?

This training session includes:

- What is Promaster
- When do you get access to Promaster
- Process and approval of credit card receipts

### What other details do I need to know?

**Attendance type:** Live virtual (details provided via email prior to training)

**Duration:** 1 hour

**Times:** Please select a course date below or if there are no dates, please click Enquire

**If you need to cancel:** Cancellation guidelines

**NOTE:** Registrations close 2 weeks prior to session date.

### Where can I get more information?

**Contact:** The Training Alliance team

**Email:** [training@cerebralpalsy.org.au](mailto:training@cerebralpalsy.org.au)

**Phone:** +61 2 9975 8715

#### August 2024

Date	Course	Start time	Finish time	Location
Wed 14	Finance using Promaster for disability support services	10:00AM	11:00AM	Virtual Learning

#### November 2024

Date	Course	Start time	Finish time	Location
Wed 13	Finance using Promaster for disability support services	2:00PM	3:00PM	Virtual Learning