

## Computer Coaching - Excel, Word, Outlook, Powerpoint

**This course is for Cerebral Palsy Alliance employees**

### Who is this course for?

This training is for all CPA employees who would like support with computer training, including Microsoft Excel, Word, PowerPoint, and Outlook.

### What content does the course cover?

The training session is based on your needs.

Bring an example of the work you need support with and any questions.

The facilitator will work with you to develop your knowledge and skills to achieve your learning goal.

### What other details do I need to know?

**Attendance type:** Virtual

**Duration:** 1 - 1.5hrs

**Times:** Please select a course date below or if there are no dates, please click Enquire

**If you need to cancel:** Cancellation guidelines

### Where can I get more information?

**Contact:** The Training Alliance team

**Email:** [training@cerebralpalsy.org.au](mailto:training@cerebralpalsy.org.au)

**Phone:** +61 2 9975 8715

#### January 2025

Date	Course	Start time	Finish time	Location
Thu 23	Computer Coaching - Excel, Word, Outlook, Powerpoint	9:30AM	10:30AM	Virtual Learning

#### February 2025

Date	Course	Start time	Finish time	Location
Thu 06	Computer Coaching - Excel, Word, Outlook, Powerpoint	9:30AM	10:30AM	Virtual Learning

#### March 2025

Date	Course	Start time	Finish time	Location
Thu 06	Computer Coaching - Excel, Word, Outlook, Powerpoint	9:30AM	10:30AM	Virtual Learning