

Preparing for brian - digital literacy training

Is this course suitable for you or your organisation?

This course is available:

- for Cerebral Palsy Alliance employees only
- on the scheduled dates below

Participants will need to bring their own laptop

Why choose this course?

This course is designed for CPA employees who will be transitioning across to the new CMS in October 2017.

What content does the program cover?

The course covers

- Introduction to cloud based applications
- Setting up and using web browsers
- Web navigation
- Terminology
- Managing pop ups
- MS Outlook, Word and Excel upskilling

What is the cost?

The course is offered free for Cerebral Palsy Alliance employees.

How long is the course?

Duration: Half a day

Where can I get more information?

Contact: The Training Alliance team

Email: training@cerebralpalsy.org.au

Phone: +61 2 9975 8715

Cancellation conditions apply

Please enquire regarding available dates.